

Belgium

The following procedures are specific to Belgium and provide the current guidance as to how to report a crime as at May 2023.

<u>Contacts</u>	
Flag State Procedures i.e. you are on a Belgium-flagged vessel &	
Port State Procedures i.e. you are in Belgium waters/port	
Who to contact to report a sexual offence? E.g. rape.	<p><u>Emergency Assistance</u></p> <p>For immediate police response during emergencies or life-threatening situations:</p> <ul style="list-style-type: none"> • Dial 101 or 112 while in Belgium. • Dial 112 if outside Belgium but in the territory of the European Union. <p>Do note that the Belgian Police Force may not be able to render immediate assistance if you are not within Belgium waters or at one of the facilities/terminals of a Belgian port.</p> <p><u>Reporting a Crime</u></p> <p>To provide crime-related information to the Belgian Police Force in a non-emergency situation (including to make a police report), go to https://www.police.be/en/online-reporting. However, the online reporting “Police on Web” application is only available in Dutch, French and German.</p> <p>If you are in Belgium, for information and advice you may also contact one of the Victims Support Services:</p> <ul style="list-style-type: none"> • For the French speaking community – by calling the closest location¹ or by writing to victimes@cfwb.be See also a list of Federal Police Victim Support Services here: http://www.victimes.cfwb.be/ou-trouver-aide/services-dassistance-policiere-aux-victimes-de-la-police-federale/ • For the Flemish speaking community – by filling a contact form here: https://www.caw.be/contacteer-ons/mail/ or by dialling 0800 13 500 or by visiting one of the registered offices (see locations here: https://www.caw.be/over-het-caw/maatschappelijke-zetel/?regio
In what circumstances can I contact the police?	<p>A police report can be made if you have been the victim of a criminal offence, including in the case of a sexual offence.</p>

¹ See map of all locations here: <http://www.victimes.cfwb.be/ou-trouver-aide/services-accueil-victimes/>.

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	A police report can be made if someone (a) threatens, abuses, or insults you with the intention to cause harassment, alarm, or distress, or (b) threatens you with physical violence.
What to tell the police?	<ul style="list-style-type: none"> • Your name and contact number • Your exact location. If you are not calling from the location of the incident, let the operator know • Name of the vessel • Description of the crime or incident • Name of the perpetrator and his/her whereabouts, if known • The number of people in danger or hurt • Date and time of the crime • Do not hang up before the operator says so, as they might require further information

Contacts

National Procedures i.e. you are a Belgium national

What is my first point of contact?	<p>In the first instance, you should contact the police of the country you are currently in (or will be at the next port of call) as they are best placed to investigate the crime (see the table above, which deals if you are in Belgium's waters/ at a Belgian port).</p> <p>Your national consulate also provides assistance and advice for what to do if a crime is committed abroad.</p>
Who to contact for consular assistance?	<p>If you are a Belgian citizen and are presently outside Belgium, you can contact the local Belgian embassy and consulate for consular assistance. You can search for the local Belgian embassy and consulate here: https://diplomatie.belgium.be/en/embassies-and-consulates</p>

Medical examinations

Who to contact for a medical examination?	<p>You are required to make a police report before undergoing a forensic medical examination.</p> <p>If you require urgent police assistance, dial 101 (in Belgium) or 112 (in Belgium and the European Union).</p> <p>For non-urgent situations, you can contact the Belgian Police Force by going to the following website to make a report in a non-emergency situation: https://www.belgium.be/fr/services_en_ligne/app_police_on_web</p> <p>The different victims support services (see the 'Counselling and Support Services' table below) may also provide guidance and assistance if a forensic medical examination is required.</p>
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Counselling and Support Services

<p>Who to contact for counselling services?</p>	<p>The Wallonia-Brussels Federation Victim Support Services provide victims with social or psychological support tailored to your needs in order to help you deal with the consequences of the offence.</p> <p>This help can be short-term or take the form of longer support.</p> <p>Victim support services are private services recognized and subsidized by the Wallonia-Brussels Federation. Victim support services are independent of the police and the judiciary.</p> <p>There is at least one victim support service per judicial district. You may find one near you by consulting the interactive map here: http://www.victimes.cfwb.be/ou-trouver-aide/services-aide-victimes/.</p> <p>Email: victims@cfwb.be</p> <p>Across the Flemish Region, there are 11 different Victim Support Centers (CAWs), each with a specific region as its working area. The practical implementation of the services may differ slightly per region. If you put in your location here https://www.caw.be/regio/, the website will immediately provide you with the right information tailored to your needs. Below are the 11 registered offices and their contact information:</p> <ul style="list-style-type: none"> - CAW Antwerp – Lange Lozanastraat 200, 2018 Antwerp Tel: +32 3 270 31 90 Email: info@cawantwerpen.be - CAW Boom Mechelen Lier – Maurits Sabbestraat 119, 2800 Mechelen Tel: +32 15 695 695 Email: secretariaat@cawboommechelenlier.be - CAW Brussels – Priemstraat 19A, 1000 Brussel Tel: +32 2 486 45 02 Email: algemeen@cawbrussel.be - CAW Central West Flanders – Krekelstraat 56, 8870 Izegem Tel: +32 51 26 98 00 Email: administration@cawcentraalwestvlaanderen.be - CAW De Kempen – Hofkwartier 23, 2200 Herentals Tel: 0800 13 500 Email: reception@cawdekempen.be - CAW Halle Vilvoorde – Poverstraat 75B 48, 1731 Asse Tel: +32 2 613 17 00 Email: onthaal@cawhallevilvoorde.be - CAW Limburg – Welzijns-campus 19 b0002, 3600 Genk Tel: 0800 13 500 Email: info@cawlimburg.be - CAW North-West Flanders – Ruddershove 8, 8000 Bruges Tel: +32 50 66 30 00 Email: secretariaat@cawnoordwestvlaanderen.be
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	<ul style="list-style-type: none"> - CAW East Brabant – Redingenstraat 6, 3000 Leuven Tel: +32 16 21 01 00 Email: secretariaat@cawoostbrabant.be - CAW East Flanders – Fisheries 153, 9000 Ghent Tel: +32 9 265 89 20 Email: secretariaat@cawoostvlaanderen.be - CAW South West Flanders – Beheerstraat 46, 8500 Kortrijk Tel: +32 56 24 56 24 Email: secretariaat@cawzuidwestvlaanderen.be <p>In Belgium, victims of rape or persons aware of someone that has been a victim of rape, can reach out to SOS Viol, the local Rape Crisis Center, by dialling 0800 98 100 (+32 2 534 36 36 when outside of Belgium) or by writing to info@sosviol.be. For more information, visit https://www.sosviol.be/.</p> <p>Outside of Belgium, victims of a sexual offence, or a person supporting such victim may contact a local rape crisis centre for help and information. See contact information of the different centres sorted by country here: https://www.rcne.com/contact/countries/.</p>
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Organisations which provide pro bono legal advice	
Who to contact if you require free legal advice?	<p>Depending on whether you require free legal advice in the Flemish or French and German speaking parts of Belgium, you can contact one of the below listed entities.</p> <p><u>Flemish-speaking part of Belgium</u></p> <p>In the Flemish-speaking part of Belgium, the Order of Flemish Bars in Belgium (www.advocaat.be) provides free or partially free legal assistance, also known as ‘<i>second-line legal assistance</i>’ to persons that have limited resources. When a person’s income is limited or they fall under a certain category, that person will be presumed to be under-resourced. This assistance by a lawyer will be completely or partially free, depending on your means.</p> <p>Second-line legal assistance is organized by the Bureau for Legal Aid. The contact details of the 8 bar associations (‘Ordes van Advocaten’), are listed below:</p> <ul style="list-style-type: none"> - West Flanders Bar Association Tel: +32 50 34 97 20 Email: bjb@baliewestvlaanderen.be - Oudenaarde Bar Association Courthouse - Bourgondiëstraat 5, 9700 Oudenaarde Tel: +32 55 33 16 49 Email: bjb@balieoudenaarde.be - Ghent Bar Association Geeistenlaan 401/P, 9000 Ghent Tel: +32 9 234 56 27

Fax: +32 9 234 5589
Email: bjb@baliegent.be

- **Dendermonde Bar Association**

- **Dendermonde Department** – Franz Courtensstraat 1 (ground floor), 9200 Dendermonde
Tel: + 32 52 21 71 83
Fax: + 32 52 20 16 31
Email: bjbdendermonde@baliedendermonde.be
- **Aalst Department** – FAC Aalst – Dr. André Sierensstraat 16 box 3, 9300 Aalst
Tel: + 32 53 70 74 31
Fax: + 32 53 70 74 31
Email: bjbaalst@baliedendermonde.be
- **Sint-Niklaas Department** – Courthouse - Kazernestraat 6, 9100 Sint-Niklaas
Tel: + 32 3 766 83 30
Fax: + 32 3 766 83 30
Email: bjbsintniklaas@baliedendermonde.be

- **Province of Antwerp Bar Association**

Courthouse - Bolivar Place 20/15, 2000 Antwerp

Email: bjb@balieprovincieantwerpen.be

Note that the Office for Legal Assistance of the Antwerp Provincial Bar works by appointment available at:

<https://afsprakenbjb.balieprovincieantwerpen.be/>

- **Antwerp Department** – Bolivarplaats 20, 2000 Antwerp
Tel: +32 3 260 72 80
- **Mechelen Department** – Keizerstraat 20, 2800 Mechelen
Tel: +32 15 26 11 42
- **Turnhout Department** – Kasteelplein 1, 2300 Turnhout
Tel: 014 42 44 65

- **Brussels Flemish Bar Association**

Regentschapstraat 63 (1st fl.), 1000 Brussels

Tel: +32 2 519 84 68

Fax: +32 2 519 84 31

Email: bjb@baliebrussel.be

- **Leuven Bar Association**

Courthouse – Smoldersplein 5, 3000 Leuven

Tel: +32 16 21 45 45

Fax: +32 16 22 14 92

Email: bjb@balieleuven.be

- **Limburg Bar Association**
Hasselt Legal Aid Office – Court of Justice - Parklaan 25/9 - 3500 Hasselt
Tel: +32 11 37 98 85
Fax: +32 11 37 98 84
Email: bjb@balielimburg.be.

French and German-speaking parts of Belgium

The French and German-speaking bars are united in the *Ordre des barreaux francophones et germanophone* (www.avocats.be). The following is a list of the Legal Aid Offices:

- **Walloon Brabant Legal Aid Office**
Palais de Justice II - Rue Clarisse 115, 1400 Nivelles
Tel: +32 67 28 39 40 or +32 67 89 51 90
Email: contact@bajbw.be
- **Brussels French-speaking Bar Legal Aid Office**
Rue de la Régence, 63 - 1st floor, B-1000 Brussels
Tel: +32 2 519 83 05 between 9 a.m. and 12 p.m. and between 2 p.m. and 4 p.m. from Monday to Friday
Fax: +32 2 514 16 53
Email: info@bajbxl.be
Website: <https://bajbruxelles.be>
- **Charleroi Legal Aid Office**
Palais de Justice – Avenue Général Michel 2, B-6000 Charleroi
Tel : +32 71 20 07 00
Email : baj@barreaudecharleroi.be
- **Dinant Legal Aid Office**
Maison de l'Avocat - Rue En Rhée, 31-33, B-5500 Dinant
Tel: +32 82 22 97 59
Email: baj@barreaudedinant.be
- **Eupen Legal Aid Office**
Auf'm Rain 29, B-4700 Eupen
Tel: +32 87 22 00 25
Email: t.lennertz@avocat.be
- **Huy Legal Aid Office**
BAJ of the Huy division of the Bar of Liège – Huy Courthouse - Quai d'Arona, 4, B-4500 Huy
Tel: +32 85 24 44 85
Email: secretariatdivisionhuy@barreaudeliège-huy.be
- **Liège Legal Aid Office**
Place Saint-Lambert 16, B-4000 Liège
Tel: +32 4 222 10 12
Fax: +32 4 222 10 14
Email: info.baj@barreaudeliège.be

	<ul style="list-style-type: none"> - Luxembourg Legal Aid Offices <ul style="list-style-type: none"> ○ Arlon Courthouse - Place Schalbert, Building B, 3 rd floor, B-6700 Arlon Tel: +32 84 21 48 28 Fax: +31 63 24 00 27 Email: sec.baj@barreauduluxembourg.be ○ Marche-en-Famenne Rue Victor Libert, 9 - 2nd floor, B-6900 Marche-En-Famenne Tel: +32 84 21 48 28 Fax: +32 84 21 48 03 Email: sec.baj@barreauduluxembourg.be ○ Neufchâteau Courthouse – Place Charles Bergh 1 • B-6840 Neufchâteau Tel: +32 84 21 48 28 Fax: +32 61 46 66 61 Email: sec.baj@barreauduluxembourg.be - Mons Legal Aid Office Court of Justice – Rue des Droits de l'Homme,1, B-7000 Mons Tel: +32 65 37 97 04 Fax: +32 65 37 97 05 Email: baj@barreaudemons.be. - Namur Legal Aid Office Palais de Justice - Place du Palais de Justice, B-5000 Namur Tel: +32 81 22 64 85 Email: baj@barreaudenamur.be - Tournai Legal Aid Office Rue Sainte Catherine, 23, B-7500 Tournai Tel: +32 69 36 00 08 Fax: +32 69 36 00 09 Email: bajsecretariat@barreaudetournai.be. - Verviers Legal Aid Office Courthouse – Rue du Tribunal 4, B-4800 Verviers Tel: +32 87 32 37 91 Fax: +32 87 32 37 94 Email: bajdeverviers@avocat.be
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Civil Claims	
Who to contact for potential civil claims offences involving	The regional Control of Well-being in the Workplace can provide assistance and advice to employees who encounter workplace

<p>gender discrimination?</p>	<p>discrimination or harassment. Depending on the region, you may contact:</p> <ul style="list-style-type: none"> - Antwerp: dial +32 (0)2 233 42 90 or write to tww.antwerpen@werk.belgie.be - Flemish Brabant: dial +32 (0) 2 233 41 90 or write to tww.limburg.vlaamsbrabant@werk.belgie.be - Brussels: dial +32 (0)2 233 45 46 or write to cbe.bruxelles@emploi.belgique.be or tww.brussel@werk.belgie.be - West Flanders: dial +32 (0)2 233 42 40 or write to tww.west-vlaanderen@werk.belgie.be - East Flanders: dial +32 (0)2 233 42 20 or write to tww.oost-vlaanderen@werk.belgie.be - Hainaut: dial +32 (0)2 233 42 50 or write to cbe.hainaut@emploi.belgique.be - Liège: dial +32 (0)2 233 42 70 or write to cbe.liege@emploi.belgique.be - Walloon Brabant: dial +32 (0)2 233 43 30 or write to cbe.namur@emploi.belgique.be <p>You can also make a civil claim or obtain a Protection Order against a harasser. You can seek such remedies yourself, engage a lawyer to act on your behalf, or contact one of the pro bono centres listed above.</p>
<p>What to tell the agency for workplace discrimination/ harassment?</p>	<ul style="list-style-type: none"> • Your name and contact number • Description of the discrimination / harassment faced • Form of assistance required